

MOULTONBOROUGH, TUFTONBORO, WOLFEBORO
Joint Board Meeting for the
NH LAKES IMA Joint Board on Aquatic Nuisance Plant Control

September 15, 2010
Meeting Minutes

Present; Daniel Duffy (T-P), Ken Marschner, (W-P), Carter Terenzini (M-P), Karin Nelson (M-P), Bill Marcussen (T-P), David Owen (W-A) Bob Boyan (M-A)

Absent: Linda Murray, (W-P) (w/prior notification), Dan Williams (T-A)

Others Present: Tom Ouhrabka (DASH Subcommittee Chair)

Call to Order and Minutes: Ken Marschner called the meeting to order at 9:07 a.m. Dave Owens, Alternate form Wolfeboro was seated to act in the place of Linda Murray. Mr. Marschner asked for discussion on the minutes of August 14th. Mr. Marcussen asked to have them corrected to reflect our guest Mr. Ouhrabka. The Clerk will include such parties in the future. Dan Duffy moves to approve the Minutes of August 14th as submitted and amended with that inclusion. Dave Owen seconds. Motion carries unanimously.

Financial Report: David Owen presented the form of the finance report and showed all Towns had paid. Karin Nelson asked how quickly we have to expend the money and was advised the important thing for the NHLakes grant had been that they were able to expend it by September 30th. We will now need to comply with those reporting requirements to be brought up shortly.

DASH Subcommittee on the Purchase of Pontoon Watercraft: Tom Ouhrabka said the group had acquired one 24' pontoon boat for retrofitting at a cost of \$5k. It has a 70 h.p. motor and did come with a trailer. He has advertised in three places and had only one contact; an \$8,000 Tritoon (three pontoons) with dual axle trailer and a 130 h.p. motor. The advantage of the larger motor is the ability to move it on the water as opposed to having to move it by trailer. He has seen a few others but they may not have a trailer or have an old motor or smaller pontoons or some other similar negative for our purposes. Dan Duffy suggested that we might be able to recover some of our money spent on the boats through M&M Salvage of Meredith which may want the cushions and other items that we will not be keeping for our purposes.

Bill Marcussen said we could go buy a used motor but generally they have been swapped out for a reason and we might just be buying a problem. He asked if the center pontoon would be in the way of the DASH discharge. Mr. Ouhrabka explained the preferred vendor's system and how it would not be an issue. Dave Owen said his only concern was whether or not the extra money would take away from our other efforts. Ken Marschner said that the DASH estimate of \$22k would still leaves us \$6k to work with. Karin Nelson moved to raise the \$12k spending limit for the two pontoon boats to \$13k. Dan Duffy seconded. The motion carried unanimously.

DASH Units: Tom Ouhrabka presented a proposal by New England Environmental Diving Services for two DASH units at \$22,277. Dave Owen said he was concerned with the large

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upfront payment being requested. Carter Terenzini said that the group needed to document how they came to settle upon this vendor. Bill Marcussen said the group had three proposals and this guy is the best value for money. There was discussion that this might in fact be true but Carter Terenzini and Dave Owen both discussed their procurement practices and said that the files needed to contain a memo that documented that process and how people came to that conclusion.

The consensus of the group was to ask support the contract for the two DASH units at \$22,500± with this vendor subject to suitable progress payments, contract conditions and the submittal of a memo documenting the procurement process. They were asked to have Dave Owen present for technical advice. Carter Terenzini suggested they also get comment from the NH Lakes on the DASH Specifications since they were the ones who would have to use and maintain the equipment.

Budgets: Discussion turned to the FY 2011 budget information we needed to supply to the three Towns. Ken Marschner asked about the costs of the IMA Audit and Dave Owen explained it is accomplished within the Wolfeboro Town Budget. Bill Marcussen said he envisioned there would be fixed and administrative costs that need to be covered plus the actual DASH services. Carter Terenzini agreed saying the NH Lakes would have some fixed costs to store, insure, and maintain the boats whether they were ever put into service or not. That cost needed to be paid under the IMA as did any fixed costs the Joint Board would incur. The daily services would be purchased from the NH Lakes directly by the Towns and we can already tell the Towns what to expect for that cost. Bill Marcussen said we have to focus on what the Joint Board needs from the Towns and if we are going to establish this now perhaps we should just say \$5k again. After discussion the consensus was that Ken Marschner would reach out to NH Lakes to see if they could have their fixed cost estimate before our next meeting.

Other Business: Carter Terenzini said he would continue to put the Draft minutes up on the Moultonborough website and invited the other Towns to link to that page. Once approved he will then send out a final copy to the members. Ken Marschner reminded all we were to get them to our SelectBoard per the IMA. The Chair also reviewed the Annual Report that we needed to compile. He also reminded all to download the NHLakes reporting forms and asked that Wolfeboro complete them relative to the money disbursements and all complete the Volunteer hours form so he could get them assembled and submitted.

Next meeting date was tentatively set for October 13th at 9:00 am at the Moultonborough Town Hall.

Motion by Dave Owen, seconded by Karin Nelson to adjourn at 10:40 a.m. The motion carried unanimously.

Respectfully Submitted September 20, 2010
Carter Terenzini

Approved October 13, 2010